

## **Bedford – Capital Expenditures Committee Minutes**

**Date: Wednesday, December 17, 2014 in the Town Hall 2<sup>nd</sup> Floor Conference Room**

**Capital Expenditure Committee (CEC) Attendees:** Jon O'Connor (OC), Jim O'Neil (JO), Barbara Perry (BP), Abbie Seibert (AS), Jean-Marc Slak (JM), William Moonan (WM), Tony Battaglia (TB) and Karen Dunn (KD)

**Absences:** Brian Bartkus (BB),

**Other Attendees:** Richard Reed (RR) – Town Manager, Jessica Porter (JP) - Assistant Town Manager , John Sills (JS) - Superintendent of Bedford Schools, Taissir Alani (TA)- Facilities, Sherwood Ives (SI) – IT Director, and Roy Sorenson (RS) - DPW Director

Meeting called to order by OC at 7:00 P.M.

JS presented additional information related the Bedford School District Technology request. As part of this discussion he described that there is different solution for the doors at JGMS. The revised proposal reflects fiberglass doors resulting in a funding need of \$12K vs. the original request of \$38K. Also, the Technology proposal of \$17K for instructional materials and \$34K for SMART Tables from line 66 will go into the District's Operating Budget which will repeat every year. JS described how there is challenge over estimating volume and cost for computer replacements. The district is in a different place then in the past when the computer cost was part of the building build out costs as well as the use of computers & technology has changed drastically then from the past. The District's requirements of technology and data have been much greater for teachers and students. Therefore JS felt there is a need for funds to be set aside for technology similar to how the town sets funds aside for roads. This includes funds for infrastructure and wireless nodes. There was a general discussion over equipment usage. AS asked SI if JS technology request and discussion made sense to him. SI acknowledged that it did make sense to him.

RS described how there is a new request which consisted of a new front door for the library. The door needs to be replaced because it is very old does not close securely. A new mechanism can be purchased for \$4K to \$5K or whole new door for \$12K. The door was installed in 1968 and it not properly closing results in a waste of energy. Most importantly it is a security risk requiring a mechanic to secure it at nights.

RS & TA discussed the requirements over the proposed new salt storage shed feasibility study. The seasonal salt storage shed is 25 years old. It is in bad condition. It stores 2,500 tons of salt. RS estimates that the proposed new structure cost to be approximately \$500K. The study will provide the best plan to create a structure flow, parking lot and building utilization. Also, it may cost too much due to some of the constraints of the property due to the landfill and conservation property which abuts it. This could cause for design issues. The \$50k provides for a site survey, design of the structure, geo-tech permitting, 3 different options, and an RFP process. WM felt that this clarification makes it seem that the project is mislabeled. WM suggested the project be called a Pre Engineering Design Work. TA mentioned that a similar structure in surrounding communities cost between \$1M to \$368K. JO inquired about lighting at Turf Football Field be further clarified. RS stated the \$92K is lower then what is required which is due to other sports now being played on the field that requires different lighting

sequences then what currently exists. The new price is estimated to be around \$175K. There was additional clarification over the sewer work and sidewalk study.

There was a general discussion over the project rating process amongst the CEC.

The 12/3/14 CEC Minutes were reviewed. WM placed into motion for the approval of the 12/3/14 CEC Minutes. BP seconded the motion. The Vote was taken and the motion was passed: 8 yes and No-0.

The next CEC meeting will be on 1/8/15 at 7:30 P.M.

Adjourned at 11:00 P.M.

Prepared by

Tony Battaglia

Minutes approved on January 7, 2015